



DATE: _____

EMPLOYMENT APPLICATION

I. Personal Information

First Name: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Social Security Number: _____ -- _____ -- _____

Driver's License Number: _____

Email Address: _____

- If hired, can you provide proof that you are legally able to work in the United States? Yes___ No___
- Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes___ No___

Note: An affirmative answer will not necessarily result in disqualification for employment.

- If yes, please state nature of offense(s), date(s), city, state and disposition of the offense:

II. Employment

- Position Desired: _____
- What days and hours are you available for work? _____
- Are you available to work overtime if necessary? Yes___ No___
- Are you over 18 years of age? Yes___ No___
- If you are under 18 years of age, can you provide a work permit? Yes___ No___
- When are you available to begin work? _____

III. Education

- **High School / Trade School:** _____
Number of Years Completed: _____
Did you graduate? Yes___ No___
Degree / Diploma: _____
Major Field of Study: _____

IV. Employment History

Please account for employment within the last five (5) years, beginning with your current or more recent employer.

- **Company Name:** _____
Company Address: _____
Company Telephone Number: (____) _____
Dates Employed: From: _____ To: _____
Position Held: _____
Salary: _____
Supervisor: _____

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Salary: _____

Supervisor: _____

▪ **Company Name:** _____

Company Address: _____

Company Telephone Number: (____) _____

Dates Employed: From: _____ To: _____

Position Held: _____

Salary: _____

Supervisor: _____

V. Personal References

Please list at least two (2) persons NOT related to you who have known you for at least five (5) years:

▪ **Name of Reference #1:** _____

Address (optional): _____

Telephone Number: (____) _____

▪ **Name of Reference #2:** _____

Address (optional): _____

Telephone Number: (____) _____

▪ **Name of Reference #3:** _____

Address (optional): _____

Telephone Number: (____) _____

APPLICANT'S STATEMENT

(Initial each numbered item as read)

1. _____ The information that I have provided on this application is accurate to the best of my knowledge and may be verified by Citrus Clean House Cleaning or its agents.

2. _____ I authorize all the schools, persons and organizations named in this application to provide any relevant information in their possession or knowledge to the agents of Citrus Clean House Cleaning, for use in deciding whether or not to offer me employment and specifically waive any required written notification. I hereby release Citrus Clean House Cleaning, my former employers and all other persons from any and all claims, demands, or liabilities arising out of or in any way related to such inquiry or disclosure.

3. _____ I understand that Citrus Clean House Cleaning is committed to maintaining a drug and alcohol free work place. Accordingly, I may be subject to a pre-employment blood test, urinalysis or other drug/alcohol screening. I further understand that if employed, I may be subject to such a drug and alcohol screening if the Citrus Clean House Cleaning has reasonable suspicion to believe that I am under the influence of a drug or alcohol. My consent to submit to such a test is required as a condition of employment and my refusal to consent shall result in a refusal to hire or, if already employed, termination.

4. _____ I understand and agree that any misrepresentation or omission of facts in this application will be justification for refusal or termination of employment, regardless of the time elapsed before discovery.

5. _____ I understand and agree that the employment for which I am applying for is at-will and such employment may be terminated at any time with or without cause, without prior notice, by either myself or Citrus Clean House Cleaning. There will be no agreement, express or implied between Citrus Clean House Cleaning and me for any specific period of employment, nor for continuing or long term employment, unless made in writing, signed by an authorized representative of Citrus Clean House Cleaning.

6. _____ I have placed my signature in the space provided below only after I have completed the entire application to the best of my ability and have carefully read the statements above.

Applicant Name (PRINT): _____

Applicant Signature: _____ Date: _____

